



PART A

U.S. SMALL BUSINESS ADMINISTRATION
APPLICATION FOR SECTION 504 LOAN

OMB APPROVAL NO.: 3245-0071
EXPIRATION DATE: 4/30/2018

Name of CDC: E.C.I.A. Business Growth, Inc.

CDC Contact Person: Matt Specht Telephone No: 563-690-5721

Name of Borrower:

Name of Small Business Concern (SBC) (if different):

THE FOLLOWING MUST BE SUBMITTED: (ALL EXHIBITS MUST BE SIGNED AND DATED BY THE (Indicate if Attached (X) or Not Applicable (N/A))

- 1. A history and description of the business. Exhibit 1
2. An analysis of eligibility: SBC (size and type); use of proceeds; eligible passive company (EPC) ownership, etc. Exhibit 2.
3. Personal History Statement (SBA form 912) for each officer and director...
4. Personal Financial Statement (SBA Form 413) current within 90 days...
5. Resumes of the principals involved in the day-to-day management. Exhibit 5.
6. A balance sheet and income statement as well as federal income tax returns...
7. A balance sheet and income statement dated within 120 days...
8. Where appropriate, a projected, annualized income statement...
9. For a new business, a monthly cashflow analysis...
10. A schedule of debts which includes the original date and amount...
11. A schedule of any previous government financing received...
12. The names of affiliated (through ownership or management control) or subsidiary businesses...
13. If the business is a franchise, include a copy of the Franchise Agreement...
14. A copy of key cost documents such as contractor costs estimates...
15. If applicable, a copy of the existing or proposed lease agreement. Exhibit 15.
16. An independent appraisal for project real estate as required by SOP 50-10. Exhibit 16.
17. Environmental analysis, if applicable. Exhibit 17.
18. An itemized listing of estimated "closing costs" summarized in Part B, Section VIII. Exhibit 18.
19. A letter from the participating lender stating the terms and conditions of its participation...
20. A resolution from the partners, members, or Board of Directors of the Borrower...
21. INS verification of the INS status of any alien who is an owner of 20% or more...
22. Credit reports for the SBC, its owner(s), and any affiliated company. Exhibit 22.
23. \$500.00 application fee.

Received by SBA:

Name: Date: